

Wesleyan Chapel UMC

Director of Youth Ministry

JOB DESCRIPTION

Part-time – Approximately 12-14 hours a week

Core Team Leader - Associate Pastor

General - as a staff team member of Wesleyan Chapel UMC, one is expected to be fully supportive of furthering the mission of the UMC “to make disciples of Jesus Christ for the transformation of the world” and of Wesleyan Chapel “to grow together in Christ to produce his fruit” and to support the core values of Vibrant Worship, Intentional Outreach, Nurturing Hospitality and Empowering Disciples (VINE). Youth ministry is primarily accountable under the Core Value of Empowering Disciples.

Youth — The youth minister is the primary shepherd/teacher for the youth ministry which includes approximately 20 middle school and high school students and 5-6 volunteer leaders. The youth minister will have charge over a significant range of pastoral duties related to youth ministry, and lead our church to reach out to, care for and disciple youth students.

The youth minister is a principal *leader, organizer, trainer, and resource* person of the congregation’s youth and their leaders.

- As a *leader*, the Minister should have a high energy level, strong moral character, passion for youth, and the ability to work well with other staff members and church volunteers.
- As an *organizer*, the Minister should have excellent administration and communication skills with a fine eye for detail. They should also have the ability to be flexible and to handle multiple tasks simultaneously.
- As a *trainer*, the Minister should have an understanding of current youth ministry teaching techniques and approaches and be able to effectively communicate those to others.
- As a *resource* person, the Minister should be organized and know how to find relevant materials that are necessary for youth ministries.

Key Responsibilities and Duties

- General
 - Work, on average, 12-14 hours a week, understanding that some weeks may require more hours and others may require less.
 - Plan and execute high quality programs and ministries that create a sense of fun and fellowship, teach important spiritual disciplines and practices, enable our youth to serve the community, connect our youth to the larger body of worshippers at WCUMC and the UMC
 - Collaborate with volunteer leaders to design/refine, manage and evaluate youth ministry programs as needed.
 - Ensure the Safe Sanctuaries policies are enforced for the church at all activities involving youth.
 - Give attention and work within approved budget.

- Participate in staff meetings, as required
- Teaching
 - Lead the Sunday morning formation programs for all youth, including serving as the primary teacher, coordinating volunteers, and selecting curriculum
 - Lead the Sunday evening fellowship program for all youth, including planning content and recruiting leaders
 - Assist in the planning of youth participation in worship and special events at WCUMC
 - Plan and lead youth ministry discipleship programs (with pastoral assistance and guidance) periodically such as Confirmation classes.
- Ministry with students and families
 - Create a safe and positive Christ-centered environment for students to investigate faith.
 - Provide pastoral care for student, devoting appropriate ministry time for building relationships, evangelism, discipleship and training student leaders.
 - Communicate effectively with youth and continually evaluate youth preferences.
 - Communicate with and support parents and families (e.g through email and social media)
- Ministry with leaders
 - Invite, equip, and coach volunteers to serve in youth ministries.
 - Provide training and encouragement for volunteer leaders.